

Profile



Our Company

Dr. Abdulaziz Al-Frayan Lawyers and Consultants LLC was established in 2014, emerging as a leading company providing legal services and consultations. Our journey has been marked by an outstanding reputation in consulting services and legal solutions, achieving numerous successes in diverse areas such as legislation, business analysis and development, governance, legal consulting, and litigation. Our qualified and specialized team works diligently to deliver the best legal solutions for our clients' challenges. We are dedicated to providing reliable consulting services, and our story is characterized by dedication and professional responsiveness to the needs of our esteemed clients.

2014

Our journey began with just three individuals, offering legal consultations to the private sector.

2015

Our office expanded its horizons, providing consultancy services to financial companies.

2017

We worked on establishing legal departments from scratch within a number of governmental entities.

2018

Marked our active involvement in Vision 2030 programs.

2020

Witnessed an expansion in different areas of law, such as legislation and regulation drafting, and governance.

2021

Transforming into a professional limited liability company 'Professional L.L.C.'.

2023

Our success continued to soar as our team grew to 35 dedicated employees across various legal practices.



Core Values, Principles, and Approaches



Legal Excellence

Our success is rooted in the absolute collaboration within our team. We take pride in having a highly skilled lawyers and a motivating work environment. Continuous professional growth is our priority, and we are dedicated to maintaining our leadership in this field.



Dedication to Clients

Gaining our clients' trust and upholding a profound sense of responsibility towards them lie at the essence of our profession. Recognizing our clients as primary partners, we diligently seek to understand their needs, offering tailored services designed to enhance their opportunities for success and competitiveness. Our unwavering commitment entails innovating high-quality solutions customized to your specifications, delivering optimal positive impact.



Social Responsibility

To support the advancement of non-profit organizations and public benefit businesses aligned with social development and the Kingdom's Vision 2030, the company has adopted a selection of projects and initiatives in line with its social responsibility commitments.





Our Practice Areas

Our Practice Areas

Consultations



Legal Consultations and Studies

Your partner in meeting your consulting needs, we offer you guidance and protection in all your legal encounters, whether you are part of a government entity, a private company, or a non-profit organization. From answering legal consultations to supporting business partnerships in mergers and acquisitions, our team analyzes all legal risks based on facts and documents provided, then provides recommendations to enable them to make the safest decisions.

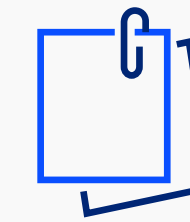
Consultations



Building and Developing Legal Departments

We offer expert support to assist you in establishing and developing legal departments within corporate and government entities. This includes constructing legal or administrative structures, providing operational support, crafting procedural evidence, and developing work models to streamline management operations and ensure maximum efficiency. With our expertise, we establish contract templates, foundational agreements, and memoranda of understanding. Additionally, we conduct detailed studies on various legal aspects and are ready to provide direct support for any inquiries or consultations.

Consultations



Drafting and Reviewing Contracts

We provide legal support for the preparation and review of contracts and agreements, offering advice and optimal contracting options. We meticulously construct your contracts, ensuring rights preservation and compliance with regulations, striving to identify key elements that ensure your protection.



Our Practice Areas

Consultations



conducting legislative projects and regulations

With our diverse legal expertise, we address challenges and gaps that require legislative intervention. We analyze current situations, and provide a benchmark study incorporating best practices and globally applicable strategies considering both local and international contexts. In this service, we outline project features, draft and review articles, and prepare all legislative requirements following Council of Ministers Resolution No. 713 for regulatory projects and related decisions.

Consultations



Preparing and reviewing labor regulations and obtaining their approval

Our team is dedicated to crafting or reviewing a tailored work regulation that aligns seamlessly with the provisions of the Labor Law and its implementing regulations. This regulation is uniquely designed for your establishment and undergoes the necessary approval from the Ministry of Human Resources and Social Development.

Consultations



Governance

Our experts conduct a comprehensive analysis that uncovers the current situation and identifies the precise needs for the administrative and legal structure. They determine the optimal form for effective governance, preparing regulations, policies, and internal procedures supporting the highest standards of transparency, accountability, and fairness.



Our Practice Areas

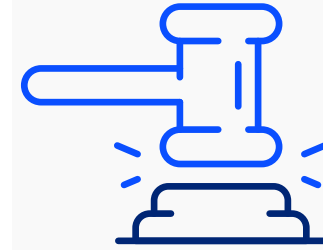
Consultations



Incorporation of companies

We provide comprehensive legal support from the inception of the idea of establishing the company until its incorporation is completed. Our services encompass identifying the most suitable company structure according to the Companies Law and relevant authorities' procedures. That includes preparing the necessary legal documents for incorporation, registering the trade name, and obtaining all the required permits to enable your company to conduct its activities.

Litigation



Dispute Settlement

We specialize in representing clients in courts in the case of disputes and aim to resolve them either amicably or through legal means. First, we study the client's position, facts, and documents to identify strengths and weaknesses, then we seek an appropriate amicable solution with all parties involved. In case this option is unsuccessful, we represent the client in arbitration or court. That includes determining jurisdiction for each case, preparing the lawsuit, attending sessions, submitting memoranda, dealing with case developments, and leading to a final judgment that serves the client's interests and achieves justice. We engage the client in all details and updates, working closely with them throughout the process.

Litigation



Legal Presentation

Our experts provide legal representation for government entities, companies, and non-profit organizations before various courts and committees. We prepare a customized procedural path for cases, outlining procedures and mechanisms for handling the case. We develop specific case models based on anticipated scenarios, offering recommendations to address legal gaps and minimize recurring similar issues. We provide regular reports detailing the performed actions, along with immediate reports addressing updates for each individual case.



Our Practice Areas

Capital Markets



Corporate Governance

Our specialized team offers comprehensive consultancy services for corporate governance of listed companies or those about to be listed on the stock market. Our services include the preparation and drafting of policies and terms of references for corporate governance, and boards of directors and their affiliated committees. We are here to support you with what you need to ensure compliance with best practices in corporate governance, thereby enhancing trust and credibility with your investors and stakeholders.

Capital Markets



Compliance with Financial Market Regulations and Executive Regulations

We provide specialized legal consultancy to assist you in full compliance with the Capital Market Law and its Implementing Regulations. Our services include, for example, providing legal advice on critical disclosure requirements, capital raising or reduction requirements. Additionally, we support you in preparing periodic reports such as the board of directors' report and other reports like the ESG report, ensuring our clients meet all regulatory requirements.

Capital Markets



Board Affairs

We offer comprehensive services to support corporate board affairs. Our services include the preparation of board meetings and affiliated committees, writing meeting minutes, following up on decisions, and liaising with government entities such as the Ministry of Commerce and the Capital Market Authority. Furthermore, we assist you in organizing general assembly meetings to ensure the smooth and effective operation of your company.



Highlights of Experience

Establishing and operating Legal Department Experience

Experience Overview



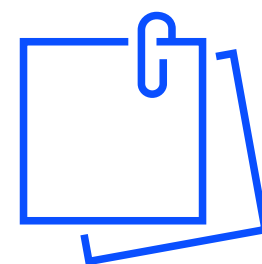
Operating the General Department of Legal Affairs involves evaluating the current situation, providing a proposal for its operation, training the department team, preparing legal models, and providing Arabic and foreign legal resources. Additionally, legal consulting support will be provided throughout the project term.

Overall Objective

Support the Legal Department by providing resources, enhancing quality, and implementing standardized procedures to ensure effective management within the department. This includes establishing a unified structure, defining clear powers, implementing standardized work models, managing legal cases, offering consultations, and overseeing contract processes, among other responsibilities.

Technical Aspect

Studying the current situation of the Department in terms of (technical and environmental aspects, as well as tools), preparing and implementing development reports, providing support with qualitative experience in consultations; holding courses and seminars; conducting local and external training; offering local and international legal resources; and promoting legal awareness.



Key Accomplishments

Preparing

Educational content that covers legal aspects from various laws, regulations, decisions, and circulars.

Preparing

The necessary legal documents include minutes, circulars, decisions, and consultations.

Legal empowerment and training

By providing training courses and workshops.

Providing and proposing

Legal initiatives to enhance departmental work and elevate quality standards

Developing and preparing

The procedural guide for the legal department involves studying legal procedures, meeting with stakeholders, and developing procedures and models.

Supporting

The Legal Department by providing technical expertise through talent nomination.

Providing

Legal education, enabling direct communication, and representing the department.

Evaluating

The current situation of the department and measuring it according to the highest local and international practices.

Access

To foreign and local legal resources by collecting legal databases and providing local and international legal resources, such as the LexisNexis network.



Law and Regulation Drafting Experience

Studying and analyzing the challenges related to enforcing, granting, renewing, and revoking licenses associated with conducting economic activities

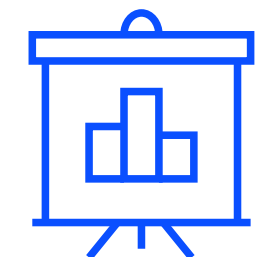


Saudi Business Center



Project Description

Studying the challenges related to enforcing, granting, renewing, and revoking licenses for economic business in the Kingdom, aligning with current practices of competent bodies and the best local and international standards.



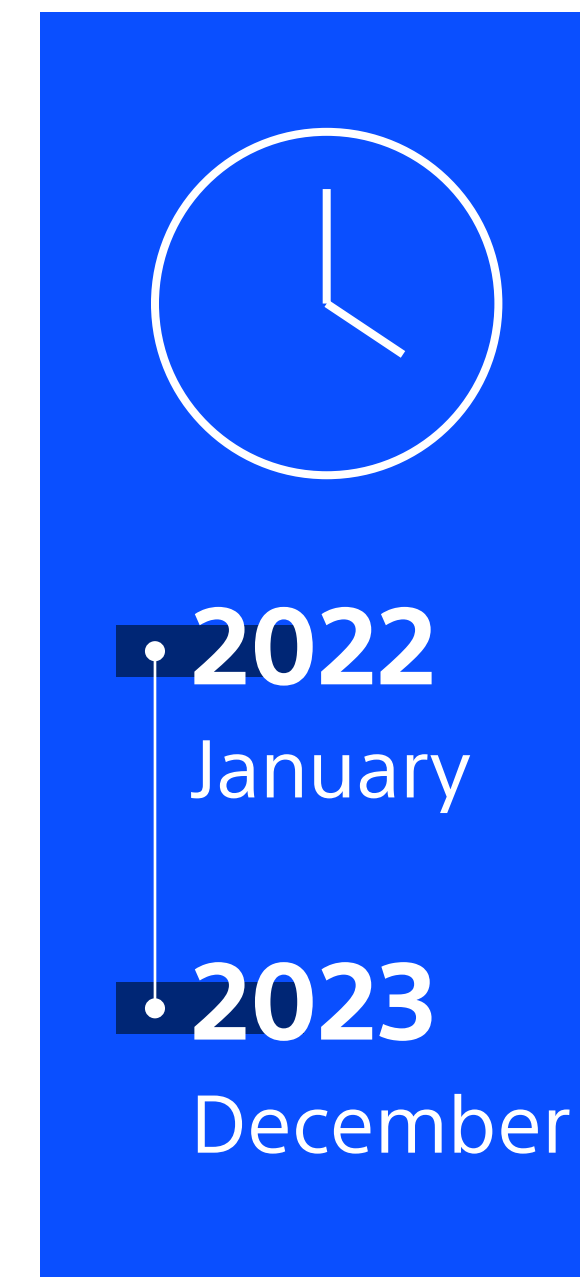
Key Accomplishments

01. Studied the current status of economic licenses in the Kingdom.
02. Benchmarked international practices from Russia, Georgia, Kazakhstan, UK, UAE, Singapore, and Oman.
03. Prepared a draft law and explanatory note.
04. Created the implementing regulations.

Draft Unified Law for Professional Associations and Bodies



National Center for Non-Profit Sector



Project Description

Analyzed the professional sector in the Kingdom, focusing on legal form, administrative and financial affiliation, role efficiency, control, and governance to propose policies for improving professional entities in the Kingdom.



Key Accomplishments

01. Studied the governance and current situation of professional bodies in the Kingdom.
02. Analyzed international best practices in professional sector governance.
03. Developed proposed organizational policies for professional bodies' legislation.
04. Prepared a draft for a comprehensive law governing professional bodies.



Law and Regulation Drafting Experience

Drafting Telecommunications and Information Technology Law



Ministry of Communications and Information Technology

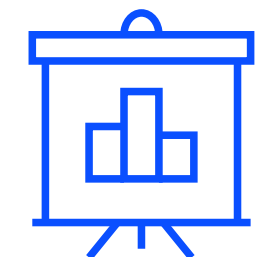
• **2018**
November

• **2019**
September



Project Description

Working with a Strategy & Company to develop the draft Telecommunications and Information Technology Law, focusing on legal and formulation aspects while the Strategy & Company handles the technical and technological aspects.



Key Accomplishments

01. Reformulated and restructured the law.
02. Conducted international and local studies and benchmarking against the provisions of the benchmark countries' telecommunications and information technology laws.

Drafting the Implementing Regulations of the Telecommunications and Information Technology Law



Ministry of Communications and Information Technology

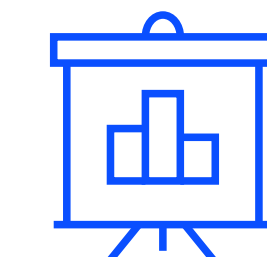
• **2020**
September

• **2022**
October



Project Description

Working on the legal and formulation aspects while drafting the Implementing Regulations of the law in light of the new Telecommunications and Information Technology Law.



Key Accomplishments

01. Reformulated and structured the Implementing Regulations.
02. Analyzed current regulatory provisions and the proposed new law provisions.
03. Conducted international and local studies and benchmarking with the provisions of laws and undertaking the necessary benchmarks.



Law and Regulation Drafting Experience

Drafting the Electronic Transactions Law



Ministry of Communications and Information Technology

Project Description

Working with PwC to develop the Electronic Transaction Law, focusing on legal and formulation aspects while PwC handles the technical and technological aspects.

Key Accomplishments

01. Reformulated and structured the Law.
02. Analyzed current regulatory provisions and the proposed new law provisions.
03. Reviewed the applicable laws and regulations and identified any overlaps.

The Implementing Regulations of the Postal Services Law



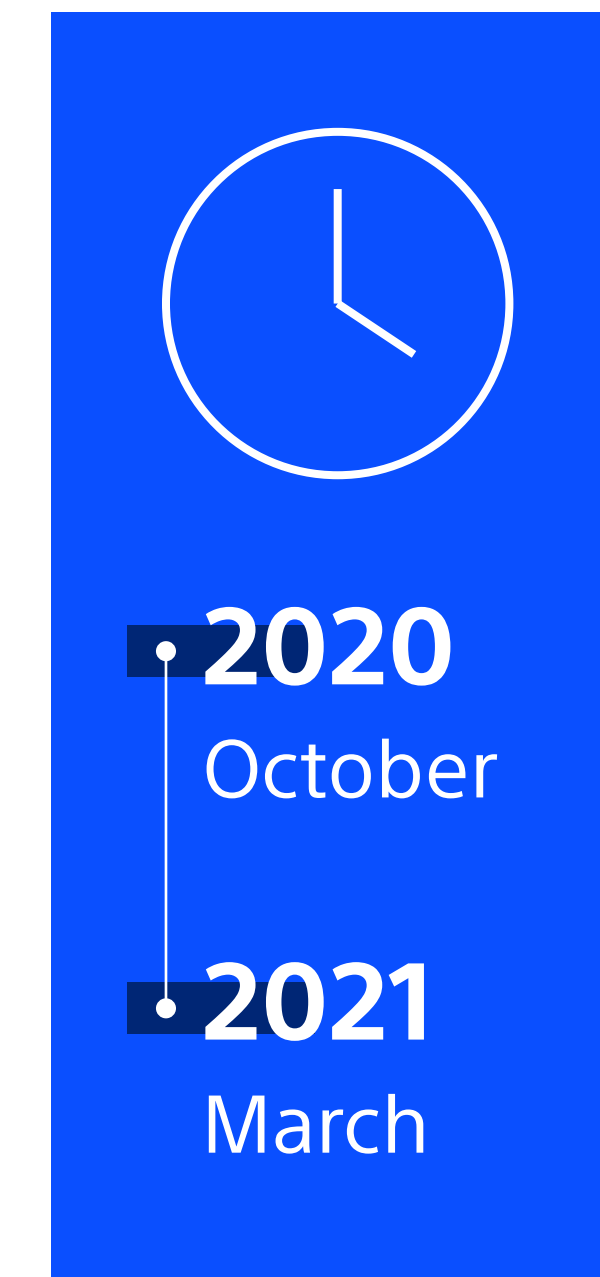
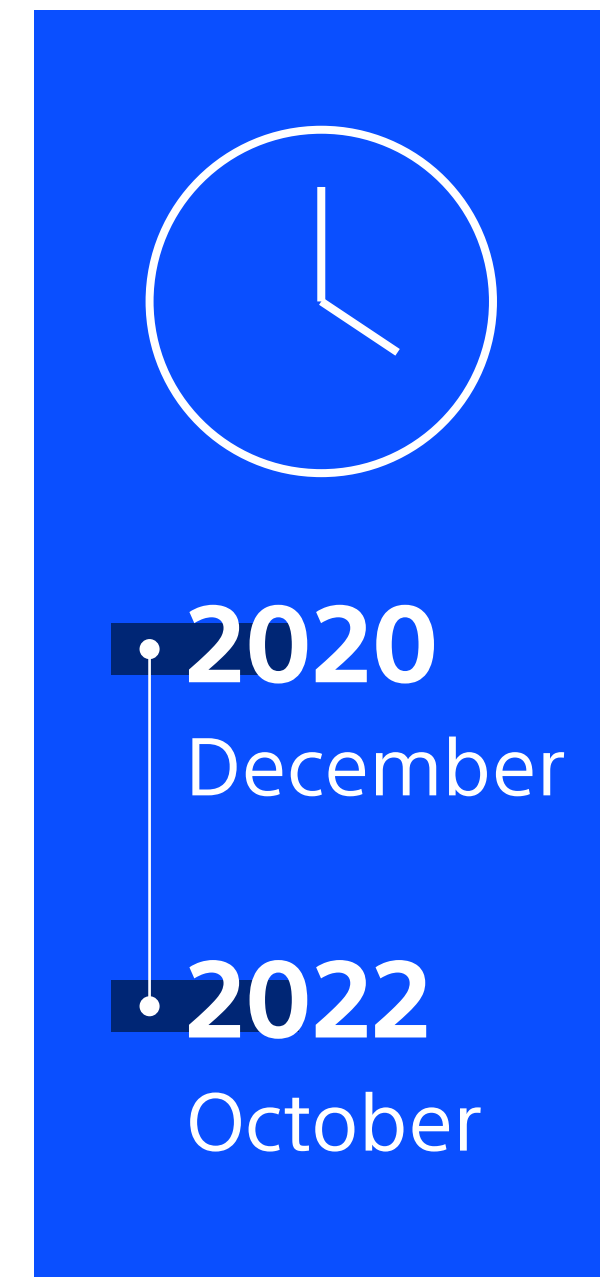
Ministry of Communications and Information Technology

Project Description

Developing the Implementing Regulations for the New Postal Services Law. The regulations cover provisions regulating postal services, service providers, and the necessary licenses and terms of practicing postal activities.

Key Accomplishments

01. Developed the Implementing Regulations for the Postal Services Law.
02. Provide legal consultancy throughout the Project term.

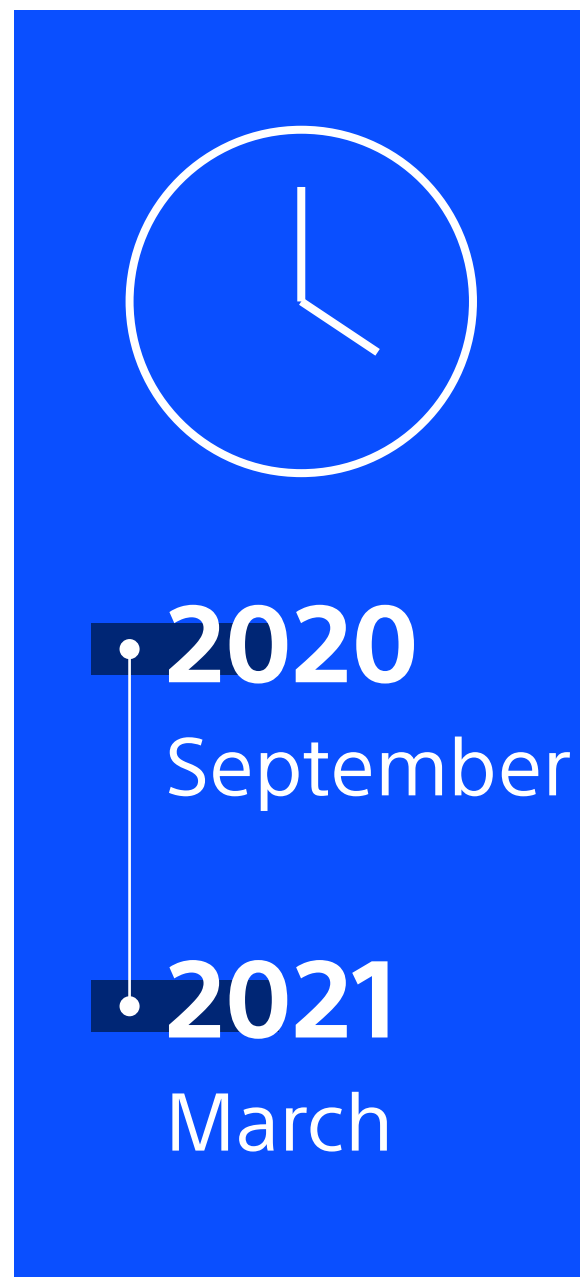


Law and Regulation Drafting Experience

Establishing and Developing the Legal and Regulatory Framework for the Investment Ecosystem of Social Impact



HRSD



Project Description

Establishing and developing the legal and regulatory framework for the social impact investment ecosystem.



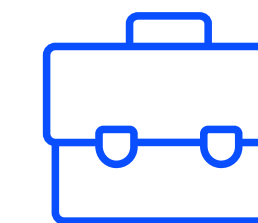
Key Accomplishments

01. Studied the challenges and opportunities in the social investment sector.
02. Proposed legislative solutions for managing the legal structure of social investment projects.
03. Created a legal framework to promote the social investment ecosystem in line with international best practices.

The Licensing Regulations for Energy Efficiency Service Providers



Saudi Energy Efficiency Center



Project Description

Developing a comprehensive document containing regulations, procedures, laws, and requirements related to licensing energy efficiency service providers in compliance with the regulations of the Saudi Energy Efficiency Center and other relevant entities.



Key Accomplishments

01. Reviewed and re-formulated the procedures guide for the licensing committee.
02. Reviewed the requirements and fees for licensing energy-efficient service providers.
03. Established a monitoring mechanism for licensed energy efficiency service providers.



Law and Regulation Drafting Experience

Preparing an amendment proposal for the Implementing Regulations for the Credit Information Law



Saudi Credit Bureau (SIMAH)

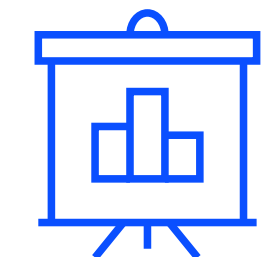
2018
December

2019
April



Project Description

Preparing a proposal for the Implementation Regulations for the Credit Information Law in collaboration with the Saudi Credit Bureau (SIMAH) to update and align them with the credit information industry.



Key Accomplishments

01. Re-formulated and restructured the Implementing Regulations.
02. Conducted an analytical study of the provisions of the current regulations in light of the Credit Information Law.
03. Conducted local and international studies, benchmarking with the provisions of laws, and undertaking the required benchmarks.

Drafting Regulations and procedures for handling lost and found items

الهيئة العامة للولاية على أموال القاصرين ومن في حكمهم
General Commission For The Guardianship Of Trust Funds For Minors And Their Counterparts



Wilayah

2023
March

2024
March



Project Description

Assessed and enhanced procedures for managing lost and found items, including reception, storage, categorization, and disposal. Conducted comparative analysis with international best practices, considering legal and ethical implications, to develop updated regulations for the Authority's processes.



Key Accomplishments

01. Conducted a comprehensive study on managing lost and found items.
02. Benchmarked practices from the USA, UK, France, Japan, and UAE.
03. Drafted regulations for managing lost and found items.
04. Facilitated workshops and engaged with stakeholders.




Governance Experience

Governing and aligning associations that are technically outside HRSD's control



HRSD



- **2020**
April
- **2022**
April



Project Description

Overseeing and aligning associations that operate under the supervision of various entities apart from the Ministry of Human Resources and Social Development, with the objective of regulating the relationship between HRSD and these entities.




Key Accomplishments

01. Collected the financial and demographic data of the associations.
02. Studied the current situation for each association and developed treatment and alignment plans.
03. Governed and aligned (600) associations in accordance with the Law of Civil Society Associations and Organizations and its Implementing Regulations.

Governance of the Youth Impact Assembly



Mohammed Bin Salman Foundation (MISK)



- **2022**
October
- **2023**
April



Project Description

Developing the operational model and governance framework for the Youth Impact Assembly, encompassing the creation of guidelines, provisions, policies, work plans, internal regulations, as well as agreements.



Key Accomplishments

01. Developed an operating model and governance framework within the organizational structure of the Foundation.
02. Developed a procedural guide for managing the project, including HR plans, change management, authority matrix, communications, quality control, and risk management.

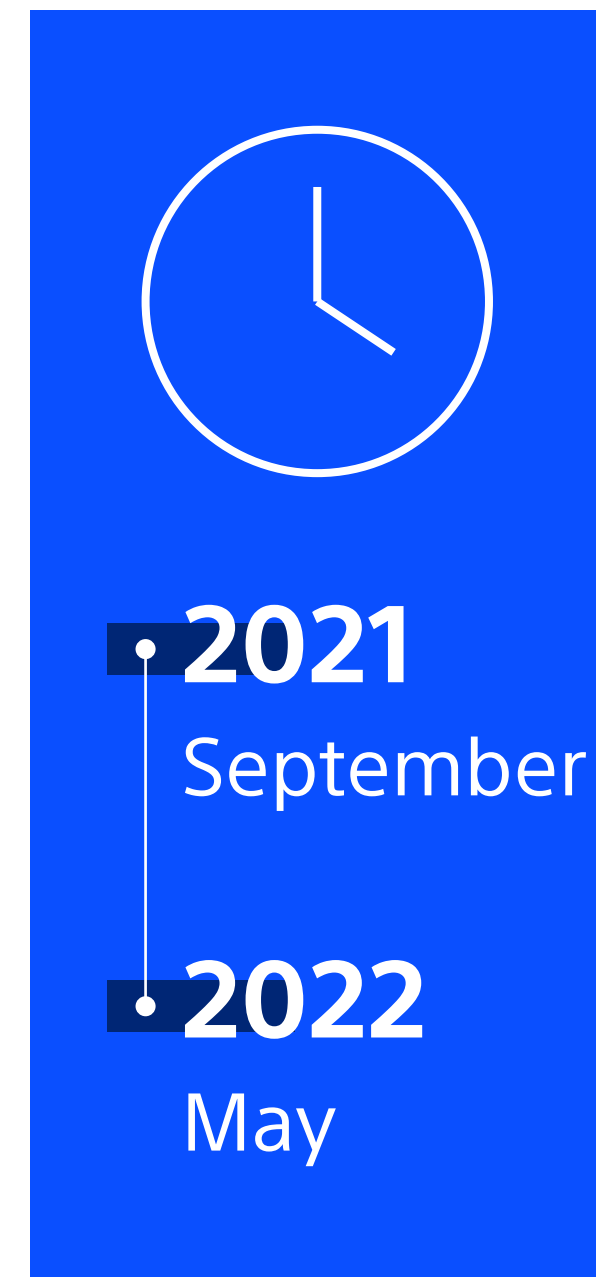


Governance Experience

Governing PNU Endowment

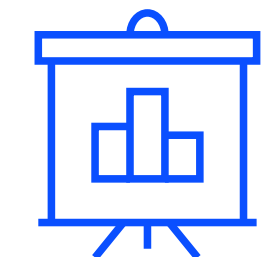


PNU Endowment Company



Project Description

Establishing governance frameworks for the PNU Endowment through the development of a detailed study comparing it with the best international practices in endowment governance.



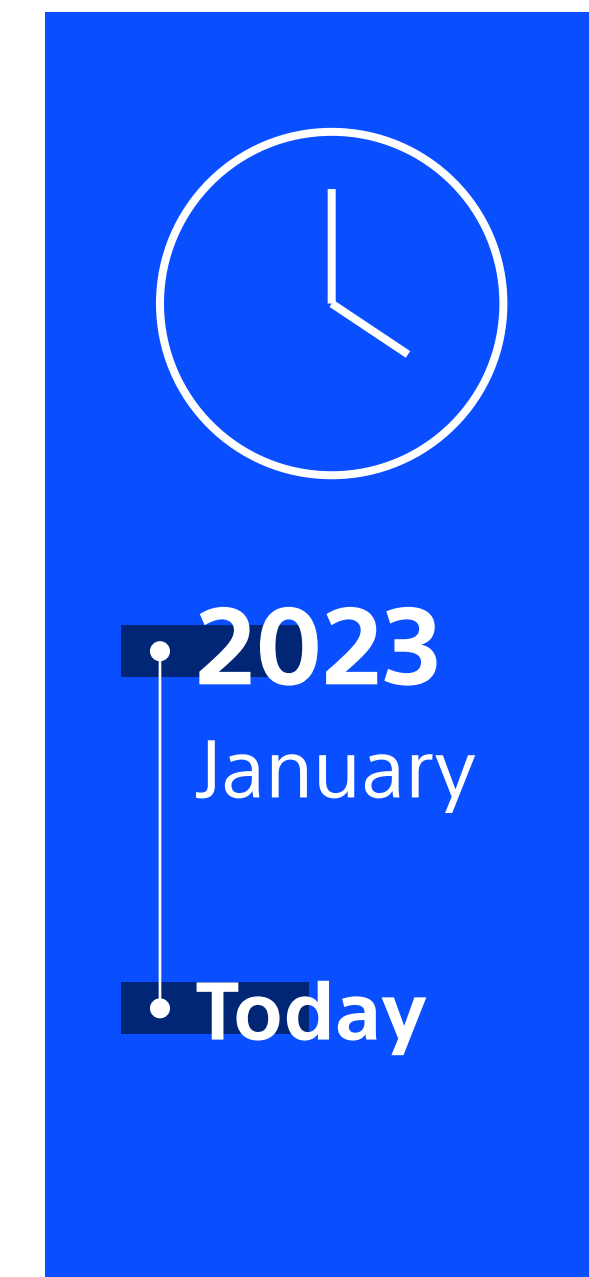
Key Accomplishments

1. Developed a governance structure outlining the relationships between the Company, the Endowment board, and the University.
2. Created documents to regulate and define tasks, responsibilities, and powers.
3. Formulated policies to regulate stakeholder relationships and establish governance standards.
4. Developed internal regulations for boards and committees.

Civil Society Organization Alignment and Empowerment



National Center for Non-Profit Center



Project Description

Supported civil society organizations to align with statutory requirements by developing guides and policies, and providing studies.



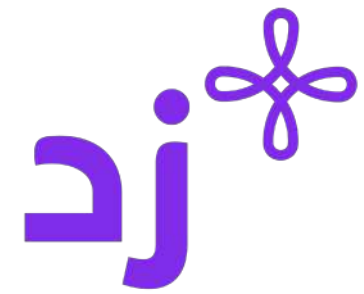
Key Accomplishments

1. Develop the primary model regulations for civil society organizations and align them with the updated Implementing Regulations.
2. Review the requests submitted to the Center.
3. Develop a policy for receiving cash subsidies from outside the Kingdom.



Governance Experience

Governance Services Provision for Zid



Zid



• 2023
November

• 2024
April



Project Description

Assessing legal governance to measure the extent of the Company's compliance with laws issued by concerned entities, examining policies and procedural guides, and addressing legal challenges and risks



Key Accomplishments

01. Evaluated the Company's legal compliance and governance and submitted proposals for addressing compliance gaps.
02. Developed several policies and procedural guides to achieve the highest level of legal compliance.

Legal Services Provision for Sakhaa Program

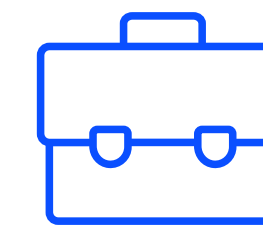


Sakhaa Program



• 2023
November

• 2024
March



Project Description

Providing legal services to the Program, including identifying program challenges, taking measures to address them, shaping the Program's governance, and offering legal and administrative models



Key Accomplishments

01. Assessed program challenges and current situation.
02. Developed legal recommendations and risk register.
03. Analyzed and activated incentives.
04. Provided extensive legal consultations.
05. Offered diverse legal and administrative models.
06. Prepared internal regulations and managed board and committee relationships.



Legal Consultations and Studies Experience

Legal Consultation Services for Supporting the National Digital Transformation Unit (NDU)

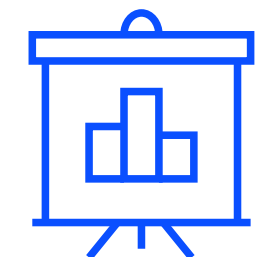


Ministry of Communications and Information Technology



Project Description

Providing legal and administrative consultation services related to the governance of the National Digital Transformation Committee's operations, with the goal of enhancing and improving the quality of its outcomes.



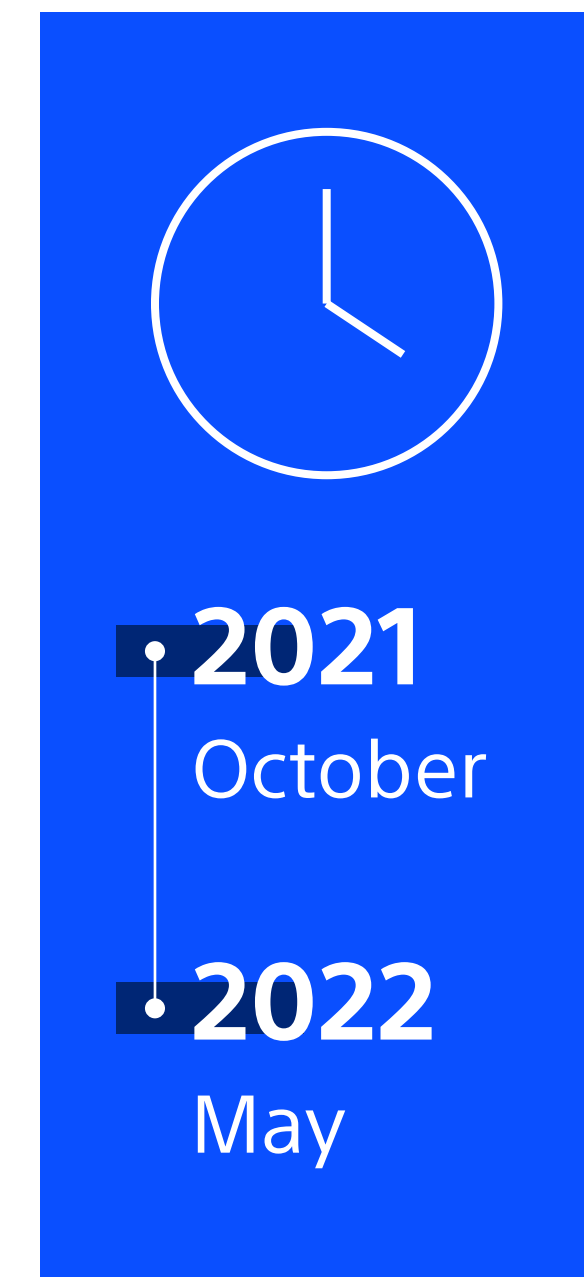
Key Accomplishments

01. Provided studies on the best global and regional practices of digital transformation.
02. Offered legal consultations on the international experiences of the Digital Transformation Unit.
03. Provided consultations to the National Digital Transformation Committee.

Legal Consultation Services for Supporting the National Technology Development Program (NTDP)



Ministry of Communications and Information Technology



Project Description

Providing legal support to the Program by preparing regulations, agreements, and work models, as well as developing and reviewing initiatives before finalizing agreements with the target entities.



Key Accomplishments

01. Provided specialized legal consultations.
02. Prepared, formulated, and reviewed local contracts and international agreements and conventions.
03. Prepared necessary legal documents.
04. Prepared a general framework for the program's legal department.



Legal Consultations and Studies Experience

Legal Consultation Services for Supporting the Communications & Information Technology Commission



Communications, Space and Technology Commission



Project Description

Provided comprehensive legal support to CST General Department of Legal Affairs, including preparing studies and technical regulations, examining assumptions and decisions, offering legal opinions, and supporting cases through legal position analysis and memorandum preparation.



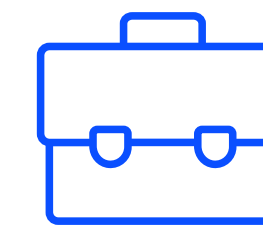
Key Accomplishments

01. Submitted memoranda and studied complaints for CITC.
02. Provided representation services before judicial authorities.
03. Provided legal support and consultations to CITC.
04. Reviewed statements of claim and judicial memoranda, preparing them for submission to the competent court.

Updating the Executive Plan of the National Industrial Development and Logistics Program



National Industrial Development and Logistics Program (NIDLP)



Project Description

Reviewing the Program's executive plan, which involved examining legislation and statutory challenges, studying initiatives, and conducting workshops related to multiple sectors.



Key Accomplishments

01. Updated the executive plan of NIDLP for several sectors.
02. Conducted workshops for the sectors of industry, energy, mining, logistics, local content, and the fourth industry.
03. Finalized the revision and preparation of legislative initiatives and ensured their accuracy.



Legal Representation Experience

Legal Representation for SIMAH



Saudi Credit Bureau (SIMAH)



Project Description

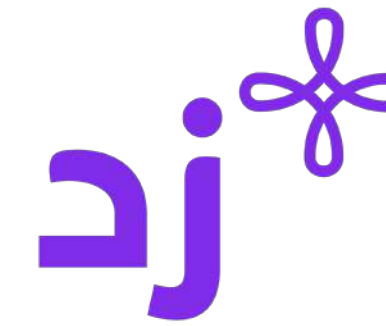
Offering legal support for existing and potential cases before the Credit Information Dispute Settlement Committee, the Administrative Court of First Instance, and the Administrative Court of Appeal, and providing legal opinions in compliance with relevant laws and regulations.



Key Accomplishments

01. Submit memoranda and study complaints filed against SIMAH.
02. Provide representation services before judicial authorities.
03. Offer legal support in accordance with the Credit Information Law and its Implementing Regulations.

Legal Representation for Zid



Zid



Project Description

Providing legal support, starting from the phase of case study, as well as legal consultations to assess the feasibility of filing a case, and representing Zid legally before competent courts



Key Accomplishments

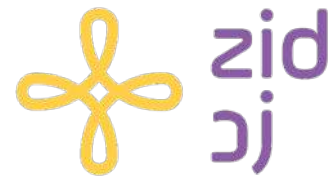
01. Submit legal studies.
02. Submit legal memoranda.
03. Attend hearings.





Top clients

Top clients





For more information, please visit our website:
alfrayanlaw.com

